

SEP 28 2015

**JOHNSON COUNTY PURCHASING DEPARTMENT
TRANSFER OF PROPERTY**

Fill in all information that applies to transfer. Check applicable box below.

Transfer to Department	<input checked="" type="checkbox"/>
Transfer to Surplus	<input type="checkbox"/>
Transfer to Salvage	<input type="checkbox"/>

Date: 9/28/2015 Inventory Tag#: 13500

From Department: Precinct 1 Dept. No: 015-612

Receiving Department: Hamm Creek Dept. No: 010-660

Inventory Description (equipment, vehicle, furniture, type, color, etc.):

3/4 ton pickup, est. value \$3,000

Year: 2005 Make: Ford Model: F-250

Serial/VIN #: 1FTNF20535EC46238

If Seized Equipment, include Cause # _____ and attach applicable paperwork.

Transaction approved by Commissioner's Court: 9/28/2015 (if applicable)
Date

From Elected Official/Department Head Date

To Elected Official/Department Head Date

Purchasing Agent or Designee Date

Purchasing Department Only:

Entered into Inventory system: Date: _____ Initials: _____
Notations: _____

Send original to Purchasing Department. Keep a copy for Department records.